

ROMSEY ALLOTMENT HOLDERS ASSOCIATION

Minutes of Management Committee Meeting held on Monday 5th September 2022.

Held at Comrades Club at 19.30 hrs.

		Action
1	<p>Attendance Carole Allen-Morley (CA-M) - Chair Iain Messenger (IM) - Treasurer Denise Audoire (DA) - Secretary Jenny Fakes (JF) Steven Treglown (ST) Diane Kingston (DK) Craig Findlater (CF) James Vaughan (JV) Rob Hiley (RH)</p>	
2	<p>Apologies Bill Chandler Melisa Doherty Wayne Lawrence</p>	
3	<p>Previous Meeting Minutes Minutes of previous meeting held on 11th July 2022 were approved. Denise's apology for not being able to attend July meeting should have been noted in the minutes on 11/07/22.</p>	
4	<p>Matters Arising.</p>	
4.1	<p>Site Container- Should be delivered to allotments by end of 2022</p>	IM
4.2	<p>Secretary's Resignation/Vacancy – At the next AGM the post of Secretary will become vacant. The role of Secretary needs to be clearly defined prior to the AGM. DK agreed to write a summary of duties that the new Secretary would be required to carry out. DK would also summarise the activities of the three volunteer roles Minutes/Notices RH, Membership DK and Inspections/Lettings ST/IM. DK to send summary duties to CA-M for review.</p>	DK CA-M
4.3	<p>Removal of Unwanted Trees – WL has obtained an estimate of £300 for the removal of the large walnut tree near Plot 119B. WL to be asked to obtain a written quotation. CA-M has contacted local wood turners who will remove larger sections of the tree once felled. This could reduce costs.</p>	WL
4.4	<p>Skip Hire – WL to get quotations for small skip hire.</p>	WL
5.	<p>AGM Preparation for Monday 10th October.</p>	
5.1	<p>Agenda/Format and Notice to Members – CA-M/ DA to prepare paperwork in advance of AGM.</p>	CA-M/DA
5.2	<p>Committee Nominations – Chair: Carole Allen Morley, Secretary: VACANT, Treasurer: Iain Messenger, Grounds Maintenance Co-ordinator: Wayne Lawrence. Committee Members still standing – Bill Chandler, Melissa Doherty, Jenny Fakes, Craig Findlater, Rob Hiley, Diane Kingston, Stephen Treglown and James Vaughan. Denise Audoire is standing down. There is 1 Committee vacancy and the role of Secretary is unfilled. Carole will send a memo asking for Members to join.</p>	CA-M

5.3	Rent/Subs Level – Committee suggest increasing the Membership Subscription from the current £12 to £15 a year from October 2022, to be proposed to the Members at the AGM and voted on.	
5.4	Honoraria – Committee proposed no change, with those waiving honoraria to be posted.	
6.	Finances.	
6.1	Income and Expenditure. Deposit Account £4,500.00p (Teachers Building Society) Savings Account £4,125.00p (HSCB Bank Account) Current Account £2,204.00p (HSBC Bank Account) Expenses: £162 Income: £0 Plot Deposit Return: £30 from the Deposit Account	
6.2	Separation of Deposits from RAHA funds. Plot Deposits £4,500.00p in Teachers Building Account RAHA Funds £6,239.00p In HSBC Accounts	
7.	Plot Up Date/Waiting List. Plot 120B back on vacant list. Plots 79, 90A, 120B, 125 and 133B are currently vacant. Termination letters sent to plot holders 91, 90A, 125, 133B and 41B.	
8	Dobies Group Scheme – CA-M confirmed that WL will take over from DL dealing with the Dobies Group Scheme. New catalogues will be available for the forthcoming AGM.	WL
9	Plots Upkeep/Inspections – ST/IM reported that they had carried out a full plot inspection on 02/09/2022. Plot 111A has improved Plot 57B Not being used Plot 107 Not Being used	
10	Ground Maintenance.	
10.1	Working Parties/Boundary Fence Repair. CA-M will ask all association Members to serve 1 hour per year volunteering for working parties. ST confirmed that he had received one quotation for a full replacement of the north boundary fence. Further quotations will be sort in the next couple of weeks. RH reported that 3 large solid wooden pallet sections are available to collect at the electrical sub-station. These would be useful to extend the temporary fence by a further 6 metres. RH has requested WL to provide transport to move materials nearer to exit gate.	CA-M WL
10.2	Signage for Wood Chip/Manure Bay. CA-M has sorted out issues with signage.	CA-M
10.3	Road Repairs. Roads are generally holding up well. DK has a bin containing shingle on her plot. This can be used to fill any potholes that may appear in Autumn/Winter.	
10.4	Pump Repairs. Pump on Plot 125 not to be replaced. Pipe to be capped off at ground level. Pump on Plot 79 still not repaired. CA-M to contact John Middleton.	RH CA-M

10.5	<p>Hazardous Waste/Pesticide Drift on Plots. Southern Water admitted their sub-contractor sprayed chemicals for weed control in the area around their facility and along railway line fencing. They have agreed to “strim only” in future sub-contracts.</p>	
11	<p>Suspected Shooting of Birds from Neighbouring Houses It would appear that the shooting of birds may have been carried out by a plot holder and not from neighbouring houses.</p>	
12	<p>RAHA Show Proposed date 24/09/2022 to be held at Rugby Club between 10.am and 12 noon. MD to organise with help of volunteers.</p>	MD
13	<p>Any Other Business. Bonfires – CF asked if monthly bonfire period could be extended beyond 7 days. Committee agreed RAHA policy, voted on and approved by Members at the last AGM, will not change. Fallen Apples/Plums – CA-M confirmed that fallen fruit can be collected from common paths between plots. Fruit can only be taken from within the plot boundary with the plot holder’s permission. Exit Road Median – Several complaints have been received with regards to the length of the median grass was touching the underside of cars. A request will be made to WL to strim the grass.</p>	WL
14	<p>Diary Dates. AGM Monday 10th October 2022 – 7.00 pm Comrades Club. Rent Day – Saturday 15th October 2022, 10am 12pm. Comrades Club. Committee Meeting – Monday 14th November 7.30 pm 2022 Comrades Club.</p>	