



Minutes of Committee Meeting Monday 13th September 2021

1. Present: Chairman; Carole Allen-Morley, Secretary; Denise Audoire, Treasurer; Iain Messenger, Grounds Maintenance Co-ordinator; Wayne Lawrence, Committee; Bill Chandler, Melissa Doherty, Jenny Fakes, Craig Findlater, Stephen Treglown
2. Apologies – Diane Kingston
3. Minutes of the last Committee Meeting Monday 12th July 2021 were agreed.
4. Matters Arising –
 - Container – The delivery has been delayed until the end of the year..
5. AGM Preparation – To be held at Romsey Comrades Club. Not available on Zoom. It will be kept short without any speaker.
 - a. Start 7.30pm
 - b. Apologies for absence
 - c. Minutes of the last AGM Wednesday 14th October 2020
 - d. Matters arising
 - e. Reports - Secretary / Treasurer / Ground Maintenance Co-ordinator
 - f. Committee recommend change to rule 9c as follows: c) Any Member who does not properly cultivate his or her plot(s) or acts without consideration for other plot holders as determined by the Management Committee may be given **28 days** notice to do so.
 - g. Committee recommend following changes to Rule 9f as follows: f) Bonfires: Members must make every effort to compost allotment waste. Members may not burn any materials other than dry allotment waste. Members burning waste must not cause any inconvenience to other plot holders, road users or neighbouring houses. **Bonfires during the first seven days of the month October through to April inclusive only.**
 - h. Committee Nominations – Chair: Carole Allen Morley, Secretary: Denise Audoire, Treasurer: Iain Messenger, Grounds Maintenance Co-ordinator: Wayne Lawrence.
Committee Members still standing – Bill Chandler, Melissa Doherty, Jenny Fakes, Craig Findlater. Diane Kingston still has to confirm. Stephen Treglown will be standing down. There are 3 Committee vacancies. Carole will send a memo asking for Members to join.
 - i. Rent / Deposits / Subscriptions – Committee recommend no change.
 - J Honoraria – Committee recommend no change.
6. Plots update / Waiting List – There are 49 on the waiting list. Four plots have been let since the last meeting - 66A / 7A / 108A & 131. Nine vacant plots ready for re-let – 6B / 23A / 24A / 24B / 63A / 93A / 100A / 110 & 113B.
7. Plots Upkeep / Inspections
 - a. Having two plot inspectors instead of twelve has worked well. Inspectors have been fair when checking plots. Reports are handed over to Carole and Denise to take action on.
 - b. Denise has sent out 8 one month notice letters and 3 letters for termination of plot and RAHA Membership. The Committee agreed a termination of plot 113A and RAHA Membership should be given.
 - c. Carole proposed a change for rule 9c, to give 28 day notice period instead of one month. Committee agreed for the proposal to be put forward at the AGM.

8. Finances –
 - a. Iain reported there is approx £600 in the current account and approx £5,000.00 in the deposit account. No change in the Building Society account. Iain is still waiting for access to it. Income received from rent & deposits £183.40 and £200 from Southern Water towards road repairs. Payments for road repair hire equipment £345.06, returned deposits £120, strimmer repairs £48 and office supplies £12.06. Wayne was thanked for organising the road repairs which in total was £397.06. Taking into account £252 paid in July, £345.06 for hire equipment and £200 received from Southern Water.
 - b. HSBC are changing their banking policies. Iain will report any changes.
9. Grounds Maintenance –
 - a. Signs – Only one more sign to go up.
 - b. Notice Board – The main notice board needs to be moved for easier access for manure deliveries. Wayne and Bill will move it. A sign is needed for the delivery bay to state something like: (Committee authorised deliveries only).
 - c. Work Parties – Vacant plot 100A is overgrown. It was agreed not to have a work party on it as Jenny offered to trim it. The boundary fence near Knatchbull Close needs a working party on it. Wayne will organise it.
 - d. Pumps – Members are working together with repairs and cost.
10. Dobies Seeds – Denise will contact Dobies Seeds for news of delivery of their new catalogue and any commission which may be due.
11. Show –Melissa will not be organising a show this year. It was agreed it was too late in the season and not enough produce left to show.
12. A.O.B. –
 - A Member's strimmer has been stolen following the shed being broken into.
 - Carole suggested using the container for pump repairs as well as storage.
 - The entrance along the Southampton road will be closed for 11th and 12th October while the cycle lane is extended. Access will be through Knatchbull Close gate end only with some parking along the road near the exit gate.
 - Carole will send out the AGM Agenda.
 - The hedge along the Southampton road will be cut by Broadlands in the autumn.
 - Stephen was thanked for his work on the Committee.
13. Diary Dates –

A.G.M. Monday 11th October 2021 / 7.30pm
Rent Day – Saturday 16th October 2021 / 10.00am – 12.00 noon
Committee Meeting – Monday 15th November 2021 / 7.30pm (New Committee)

September 2021

